

Membership and Course Enrolment for 2018

Enrolment for Courses for 2018 will take place in Classroom 1 at Parkwood, from 9.30am to 1.00pm on Thursday 9th and Friday 10th November 2017 (classes scheduled to be held in Classroom 1 on those days will be relocated to another classroom).

Applications will be accepted from both existing members who wish to re-enrol and from new members.

Please come with all your forms filled in (please ensure that your email address, if applicable, is printed clearly).

Should the personal/contact details you provide later change, please advise our Membership Secretary, Peter Wakeham by leaving a message in the office or telephoning Peter's home telephone 9879 1729.

Payment can be made by cheque, EFTPOS or cash. Should you intend to pay by cash, please ensure that you bring the exact amount in an envelope as change will not be available on the day, and this may delay your enrolment.

Membership badges and course allocations will be available at the "2018 Welcome Day" which will be held at 10.00am at the Norwood Sporting Club Pavilion, Mullum Mullum Road, Ringwood North, on Wednesday, 31 January 2018. If you are unable to attend Welcome Day, membership badges can be collected from our office at Parkwood on Thursday 1st and Friday 2nd February between the hours of 9.30am and 11.00am. Once classes commence on Monday, 5th February membership badges will be available from the office at Parkwood on weekdays, only between 9.45am and noon.

Please take note that a "2018 Membership Badge" must be presented for admission to 2018 Courses.

Attached you will find the 2018 membership application form, the course enrolment form and a list of Courses available and their Code Numbers. Course descriptions are available on our noticeboards and can be viewed on our web page: u3aringwood.org.au.

Please note that the allocation of places in Courses will be made by the Committee after consultation with the relevant Course Leaders/Course Convenors, taking into account amongst other things, the member's record of volunteering, previous class attendance and date of enrolment.

Summer School

Our first "**Members' Summer School**", which is provided as part of your membership, will be conducted between 9th and 25th January 2018. These short courses provide an opportunity for you to try something different or do something that you already enjoy doing, during the term break.

You will find our "**2018 Summer School**" class enrolment form and course descriptions included in this pack. Course descriptions etc, .can also be viewed on our noticeboards and on our web page: u3aringwood.org.au.

As U3A Ringwood is run entirely by volunteers, all members are expected to undertake various tasks to assist in the effective running of classes and other activities.

When you nominate those activities/roles that you would prefer to do, please give serious consideration to being part of our office team, as this role ensures that the Parkwood building is open for the commencement of classes, classes are supported, telephone messages are received and telephone contact from prospective members are

dealt with in a professional manner.



MEMBERSHIP APPLICATION & PARTICIPATION FORM 2018
U3A RINGWOOD INC. [No A0008300C]
 Parkwood Community Hub,
 35 – 39 Tortice Drive, North Ringwood, Victoria 3134,
 Telephone: 9876 2925 (Weekdays 9.00 am to Noon)
 Email: u3arwood@gmail.com
 Website: u3aringwood.org.au

I wish to apply for membership of U3A Ringwood Inc. and, if accepted, agree to abide by the Rules of U3A Ringwood and the conditions of membership.

(Please use a separate form for each person).

	Please tick	Please tick	Please tick
NEW MEMBER		Fee: Single \$55.00 (incl.\$5.00 joining fee)	Couple (2 people living at same address) – \$90.00 (\$45.00 each including joining fee of \$5.00 each)
MEMBER 2017 (re-enrolling)		Fee: \$50.00 per person	Couple (2 people living at same address) - \$80.00
ASSOCIATE MEMBER		Fee: \$35.00 per person	Proof of current U3A membership is required

Please insert current (2017) Membership Number if re-enrolling	2017 Badge ID No.....
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<p>FOR ASSOCIATE MEMBERS ONLY: I am a current member of: _____ U3A Receipt No. Expiry Date:</p>	<p>FOR CLASS LEADERS/CONVENORS ONLY: Class Tutors/Leaders are classified as honorary members. While they are eligible to retain this membership classification, they may attend other classes of their choice (where vacancies exist) without incurring an annual membership fee.</p>
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PLEASE PRINT IN BOXES (please use a Separate form for each person). * (I.D Office use only)

Title (Please circle) Dr Mr Mrs Ms.	Family Name	Initials	Given Name
Preferred Name	Street No	Street Name	Suburb
Post Code	Telephone No	Mobile Phone No	Preferred Method of Contact Phone Email (please circle)
Country of Birth.	Date of Birth	Skills/Interests	Previous Occupation
Emergency Contact Name/s	Emergency Telephone No.	Your Email Address - please print clearly ("case sensitive")	

I acknowledge and accept that doing work as a volunteer is an important part of my membership of U3A Ringwood Inc.

Signature: _____

Date: / /

<p>Office use: Fee payable:\$Receipt No. Date: Name of person accepting application (please print) </p>
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U3A RINGWOOD INC. MEMBERSHIP & PARTICIPATION COMMITMENT 2018

Your involvement is vital for the effective running of our organisation and our classes operate effectively.

As we wish to spread the work load fairly, you are requested to indicate your preferred volunteering roles/duties (please nominate 1 or more by circling the code number)

Code No	VOLUNTEER ROLE CATEGORIES										
1	Committee										
1.1	Current committee member										
1.2	Willing to serve on the Committee										
2	Committee Support										
2.1	Technical Web Assistant – assist in updating, maintaining and improving our website.										
2.2	Assistant to Membership Secretary – assist to update the membership data base, produce class lists etc.										
2.3	Newsletter Editor – under direction compile the newsletter and liaise with Publicity Officer and arrange printing										
2.4	Newsletter distribution Coordinator or assistant - arrange newsletters for postage, collection or distribution etc.										
3	Course Leaders/Convenors										
3.1	Current class leader/ convenor										
3.2	Future class leader/convenor - have you skills to share										
4	General Support										
4.1	Functions Convenor — organise members to prepare for functions and events e.g. Christmas function, AGM, Welcome day, etc., by ensuring room is set up, that catering has been arranged and that clean-up will occur at the end of the event										
4.2	Functions Assistants - assist the functions convenor										
4.3	Parkwood Cleaning Coordinator – oversight the cleaning of our classrooms and report to the committee										
4.4	Catering Coordinator – ensure supplies for the kitchens are always available and collect tea/coffee money etc.										
5	Office Support										
5.2	Office Team Roster Coordinator: arrange office rosters in consultation with office team members (see 7.1 below)										
6.5	Office Administration Coordinator ensure that the office has all necessary supplies, provide support to members of the office team as required and make recommendations to the committee for improvements in our office administration and support.										
7	Office Administration										
7.1	<p>Office Team Member – is rostered (the roster is prepared by the Coordinator in consultation with team members) to attend the office at Parkwood between 9.00am to 12 noon on an agreed number of days each term. Duties include opening the building for classes; check that all power & heating is turned off and lock up the building at the end of classes, take calls from members/potential members, provide information/application forms or refer queries to appropriate person, ensure forms, and stationary supplies are available, undertake photo copying and collect mail etc,</p> <p>Your Preferred Frequency and Days for Being Rostered for Administration Team Duties</p> <p><i>Our preference is to have a limited number of members who will be trained and be regularly rostered for duty with other members being used to support that team as required.</i></p> <p><u>I am prepared to undertake office duty as follows:</u></p> <p>Please circle the maximum number of days per term you are prepared to be rostered for Administration Team Duties:</p> <p style="text-align: center;">1 2 3 4 5</p> <div style="text-align: center; border: 1px solid black; width: fit-content; margin: 0 auto; padding: 5px;"> Your Preferred Day(s) to be Rostered </div> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 20%;">Monday</td> <td style="width: 20%;">Tuesday</td> <td style="width: 20%;">Wednesday</td> <td style="width: 20%;">Thursday</td> <td style="width: 20%;">Friday</td> </tr> <tr> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> </tr> </table>	Monday	Tuesday	Wednesday	Thursday	Friday	A	B	C	D	E
Monday	Tuesday	Wednesday	Thursday	Friday							
A	B	C	D	E							

Signed:

Date:

Name

U3A Ringwood Inc.
(No A8300C)

Course Selection 2018

Surname	Initials	Preferred Name
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Course Selection List

Please insert current Membership (2017) Badge ID No.

List the course(s) you wish to attend using the Course Name and Course Code which can be Found in the "Course Descriptions" document.

For Example: Course Name is "**Armchair Travel**" and Course Code is **No.1**.

Course Name	Course Code

Members are requested to advise the Office should they wish to change their courses during 2018.

A new course enrolment process will be required if you wish to attend an additional class or transfer from one course to another; or cancel your enrolment in a particular course or resign from Ringwood U3A at any time during the year. A "Course Change" form can be obtained from the Office.

There are limits to the number of members who can attend each course so if you are not successful in being placed in the course of your choice you will be placed on the waiting list for that course.

You will be advised whether you have been successful in being placed in the course(s) of your choice when you collect your 2018 membership badge on Welcome Day which will be held at the Norwood Sporting Club Pavilion at 10.00 am on Wednesday, 31 January 2018.

If you are unable to attend Welcome Day, your 2018 membership badge, which must be worn for admittance to 2018 classes, can be collected from our Parkwood office on Thursday 2nd and Friday 3rd February 2018, between the hours of 9.30am and 11.00am. Once classes commence on Monday, 5th February membership badges will be able to be collected from our Parkwood office on weekdays, only between the hours of 9.45am and noon.

I would be interested in the following new courses if they are able to be provided in the future:

Course Subject	Potential Class Leader (if known)

2018 COURSE CODES FOR TERM 1,

ARTS

Art Appreciation [Code 5] - Time: Wednesday, 9:30 – 11:30; Venue: Parkwood

Art 1: Sketching for Pleasure [Code 2] - Time: Tuesday, 9:30-12:00; Venue: Norwood Sporting Club

Art 2: Painting [Code 3] - Time: Thursday, 1:00 -3:00; Venue: Parkwood;

Film Appreciation [Code36] - Time: Friday; 12:30pm – 3:30pm Venue: Parkwood

CRAFT

Create-a-Card [Code 6] - Time: Friday: 12:00- 4:00; Venue: Parkwood

Patchwork and Quilting with Linda [Code 54] - Time: Tuesday; 1:30–3:00; Venue: Parkwood

GENERAL COURSES

Armchair Travel [Code 1] - Time: Tuesday, 9:30 – 11:30; Venue: Norwood Sporting Club;

Cryptic Crosswords 1-[Code 7] - Time: Thursday, 9:30-10:30; Venue: Parkwood

Speechcraft [Code 27] - Time: Friday, 9:30 – 11:30; Venue: Parkwood

Mythology Adventure [Code 41] - Time: 1st Friday of each month, 11.30 – 12.30 ; Venue: Parkwood

Book Club [Code 40] - Time: 4th Tuesday of the month, 9:30 – 11:00; Venue: Parkwood

A Taste of Life [Code 43] - Time: Wednesday (4th Wednesday of the month), 2.30 – 4.30; Venue: Parkwood

Mahjong [Code 55] - Time: Tuesday, 1.30 – 3.00; Venue: Parkwood

Scrabble [Code 49] - Time: Tuesday , 1.30 – 3.00; Venue: Parkwood

EXERCISE

Line Dancing [Code 15] - Time; Wednesday, 11.00-12.00 noon; Venue: Scout Hall BJ Hubbard Reserve

Exercise to Music [Code 16] - Time: Monday, 11.00 – 12.00; Venue: Norwood Sporting Club;

Shi-Ba-Shi [Code 25] - Time: Wednesday, 10:00 -11:00; Venue: Norwood Sporting Club;

Tai-Chi for Beginners [Code 30] - Time: Wednesday 10:00-11:00; Venue: Norwood Sporting Club

Tai-Chi [Code 31] - Time: Monday, 9:30-10:30; Venue: Norwood Sporting Club

Gentle Yoga [Code 33] - Time: Thursday, 9:30-10:30; Venue: Norwood Sporting Club;

Table Tennis-Morning Group [Code 28] - Friday, 9:00 -11:45; Venue: Norwood Sporting Club;

Table Tennis-Afternoon Group [Code 29] - Friday, 1:45- 3:45; Venue: Norwood Sporting Club;

Table Tennis - Tuesday Afternoon Group (Code 52); Tuesday: 1.45 – 3.45; Venue: Norwood Sporting Club

OUR WORLD

International Affairs [Code 11] - Time: 1st Monday of Term then each alternative Monday; 9:30 - 11:00; Venue: Parkwood

National Affairs [Code 20] - Time: 2nd Monday of Term then each alternative Monday, 9:30 - 11:00; Venue: Parkwood

Australian History [Code 4] - Time: Wednesday 9.30 – 11.00; Parkwood

Family History On Line [Code 22] - Time: Not Held During First Term Venue: Parkwood

The Sciences [Code 21] - Time: 2nd & 4th Wednesday 1.45 - 4.00; Venue: Norwood Sporting Club

Racism & Prejudice [Code 51]: - Time: 1st, & 3rd Thursday of month 9.30 - 11.30; Venue: Parkwood

Elders and the Law [Code 46] :-Time: Wednesday, 1:30 – 3:00; Venue: Parkwood

Media Watch (Code 53) – Time Tuesday: 9.30 – 11.45; Venue: Parkwood

LANGUAGES

French – Advanced [Code 9] - Time: Friday, 10:00–12:00; Venue: Parkwood CR1 (one semester - conducted fortnightly)

Hebrew (Code 48) Time: Tuesday, 2:00 — 3:30; Venue: Norwood Sporting Club

Italian 1 [Code 12] - Time: Monday, 9:05-10:30;- Venue: Parkwood

Italian for Beginners: [Code 57] - Time: Monday 10:30-11:50; Venue: Parkwood

Japanese - [Code 14] - Time: Thursday, 9:30 – 12:00; Venue: Parkwood

LITERATURE

Adventures at the End of a Pen [Code 58] Time: Monday, 12:00 - 2:00 (Fortnightly); Venue: Parkwood

Great Poems in English [Code 23] - Time: Wednesday, 1:15 – 2:15; Venue Parkwood

COMPUTERS

Computer User Groups [Code 37] - Time: Monday & Tuesday 1:30 – 3:00 and Tuesdays 11:00 - 12:30 Venue: Parkwood

MUSIC

Folk Music – Old and New [Code 8] - Time: Tuesdays, 9:30 - 11:30; Venue: Parkwood

Music Appreciation 1 [Code 18] - Time: Thursday, 10:30 - 12.00; Venue: Parkwood

Music Appreciation 2 [Code 19] - Time: Friday, 9:30 - 11.30; Venue: Parkwood

SOCIAL

Let's Do (Code 10) – Held Monthly - Venue, Days and Times will vary according to the activity_



2018 Summer School



Course Enrolment

Surname	Initials	Preferred Name
Email Address	Telephone Contact	Mobile

Course Selection List

Please insert 2017 Membership Badge ID No. or your 2018 Receipt No.
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Note: This course is only open to all members of U3A Ringwood and the cost is included in your annual membership fee.

Nominate the course(s) you wish to attend, using the Course Name and Course Code which can be found in the attached "**U3A Ringwood Summer School Course Descriptions**".

Course Name	Course Code

Note: Enrolments must be made no later than Friday 5 January 2018.

If you are a re-enrolled member from 2017, you are required to wear your 2017 Membership Badge to all Classes as 2018 membership badges will not be available when the Summer School commences.

If you are a new member for 2018 you will not have received your membership badge so you must present your 2018 Membership Receipt, along with your emergency contact details to your Class Leader

Should you not be successful in being placed in the course of your choice or should there not be enough enrolments in a particular course to enable the course to proceed, you will be advised by email or telephone as early as practical but certainly prior to the commencement of the Summer School on Tuesday, 9 January 2018.



2018 SUMMER SCHOOL COURSE DESCRIPTIONS



Scrapbooking (Code SS 1)

Course Leader: Jeanette Cain; Time: Tuesday 9.30 – 11.00am: Room 2

Learn how to display your precious photos with lots of flair and creativity in scrapbook form. Materials supplied to get you underway, for a small fee.

Creative Arts Therapy (Code SS 2)

Course Leader: Deirdre Penhale; Time: Thursday: 9.30 – 11.30 – 1.00pm; Room 4

Engagement with the arts provides opportunity to play, to be creative, to experiment, to engage with others and to ease the demands of living. This course is about the process of creating rather than the product created. No previous experience necessary. Prove that the little voice within that says, "You're not good at that" is wrong! Small fee for materials. Wear comfortable clothes. (Limit of ten)

Movements for Change – Australia in the 1970s (Code SS 3)-

Course Leader: Glen Chandler; Time Tuesday, 9.30 – 11.00; Room 1

Group discussions exploring the values that underpinned Australian society during the 1950s and 60s then focussing on social changes that took place in the 1970s, why they occurred then and how they challenged and changed our world view. We will also look at the impact of those changes on further social change in subsequent decades.

Anatomy (Code SS 4)-

Course Leader: Kathie Bishop; Time: Wednesday, 9.30 – 11.00; Room 4 -

"This goes with that" how your body works and how to best care for it as it enters this life span. An information program on how your body works via the bones, blood circulation and organs. Three sessions to help maintain good health in the third age

Elders and the Law (Code SS.5)

Course Leader: Alastair McCracken; Time: Tuesday, 11.30am – 1.00p.m. : Room 2

In this course a wide range of current topics of interest will be discussed – e.g.

- Retirement and Nursing Homes – Understanding expenses, shortcomings and possible advantages.
- ALRC comprehensive finding on elder abuse
- Assisted dying and the proposed bill to the Victorian Parliament.
- Dual citizenship and S.44. Changes to the Constitutions and what this involves.
- Current issues

Tapping Into Creativity (Code SS.6)

Course Leader: Viki Wright; Time: 9.30am - 2.30pm Friday 19th January – Room 1

Young children are instinctively creative, freely linking the clues they receive from the world into which they are born. This is how they learn to talk, to walk, to hold a spoon. And to draw on the walls and play with mud and taste the cat food. In parental attempts to keep them safe and socialised, parents often unwittingly crush their children's natural urges to creativity. In this one-day course you will have a chance to freshly discover your world. There will be lots of experiments, adventures and surprises, and probably not much mud. All the same, please come in old clothes and bring a small drawing book, coloured pencils or textas, or paints, brushes and a jar, a note book, a plain lined exercise book and a picture of yourself as a small child.

The minimum class size is seven. Members are asked to bring their own lunch for a 9.30 to 2.30 day.

Walks in Our Local Area (Code SS.7)

Course Leader: Antje Bauer; Time: Tuesdays 9.30 to 10.00/10.30 am; Meet at Parkwood

Discover the beauty of our local area at a brisk but comfortable pace. Wear comfortable walking shoes. Bring a water-bottle and sunhat/cap. Our walk will be followed by a cuppa and a chat. No walking if over 30 degree heat in the morning.

This History of Film Making (Code SS.8)

Course Leader: Jim Moroney; Time: Tuesday, 12.30pm – 3.30pm: Room 1 ; and

Course Leader: Jim Moroney; Time: Thursday, 12.30pm – 3.30pm: Room 1 -

The Film/Movie Industry History covers about 12 decades and 5 continents. Over that time there have been 2 World Wars, numerous civil conflicts, social upheavals, a Cold War, space exploration and the development of weapons of mass destruction.

The movie industry began life as a novelty and soon become a form of entertainment and an escape from reality. For the select few the industry became a financial bonanza.

Others, however, saw the medium as a method to exploit ideas and propaganda.

During the mid-twentieth century scholars began to see the medium as a form of expression whereby thoughts and ideas could be expressed and thus it could be considered as an art-form.

Over the six sessions on the Tuesdays and Thursdays we will view some important presentations from some countries and time periods to assist in developing a wider understanding of this medium and its impact.

Six films will be presented and with the time available a discussion will take place. Whilst it is not mandatory it would be beneficial to attend all sessions.

Exercise and Craft (Code SS.9)

Course Leader: Linda Robertson; Time: Thursday, – 9.30 – 11p.m; Room 1.

This class combines gentle exercise with social interaction. Members are encouraged to bring unfinished craft work or to join self-help Mahjong/Scrabble games.

Be a Summer Newshound (Code SS.10)

Course Leader: Joe Fairhurst; Time: Wednesday: 9a.m. - 12.00 Noon; Room 1

Join former Age and HWT journalist Joe Fairhurst for a crash course in REAL JOURNALISM with the ultimate goal of writing a story “suitable for publication”. Learn how to get the most from an interview and research; use Active not Passive Voice to write attention-grabbing intros and body copy; restrict yourselves to a designated number of words or paragraphs; include enough direct and indirect quotes to satisfy truth-seeking readers; meet strict copy deadlines and even suggest striking headlines.

Family History (Code SS.11)

Course Leader: Pauline Ruse; Time: Thursday, 9.30 – 11.00 ; Room 3

Learn how to manage your tree with a Family Tree Program. Learn where to start your research the most popular sites available? Find that your local library is of great help with all the records and on – line sites such as Ancestry and Find my Past. Search old newspapers and the Australian archive, also the public record office. The Church of the latter day Saints have been busy recording wills, making them available on – line. Please bring along you lap top/Tablet. Or use U3A’s. A travel drive would be handy

WHAT IS THE UNIVERSITY OF THE THIRD AGE?

The University of the Third Age is a worldwide organisation for mature age people who are not in full-time employment and who wish to maintain a healthy mind and body, increase their knowledge by learning and doing new things or pass on their experiences of life to others. U3A Class Leaders/Convenors could be yesterday's professors, experts, teachers, students and hobbyists who wish to contribute to the learning of others.

U3A members can participate and proceed at their own pace, motivated only by their interest. There is no pressure on U3A members to "succeed" and no degrees or diplomas are issued. There is only one annual payment at U3A Ringwood. This covers membership and entitles members to participate in as many courses as they wish subject to places being available.

Volunteering is part of a member's commitment.

U3A RINGWOOD ENROLMENT NEWSLETTER If undeliverable return to: U3A Ringwood Inc. Parkwood Community Hub 35-39 Tortice Drive, Ringwood North, VIC 3134	PRINT POST APPROVED PP 313891 / 0047	POSTAGE PAID AUSTRALIA
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