



**Membership, Class Enrolments and Payment can be done online from 1st Dec 2023 or by using this form.**

*If you do not wish to enrol on line, you can complete this form and post it to us with your payment (see next page for address). You can also bring this form, with your payment to our Parkwood Office on Friday 1 December 2023 and Monday 4 December 2023 as well as Monday 29 and Tuesday 30 January 2024 between the hours of 9.30am and 11.00am. Payment in person can also be made at our Welcome Day which held at the Kevin Pratt Pavilion on Tuesday 24 January 2024 commencing at 10.30am or at our Parkwood office on an alternative day and time by appointment (call 0481 591 224).*

*You do not need to use this form if you have checked your details online, re-enrolled online and paid your fees online.*

**Please complete and PRINT clearly**

First Name ..... Family Name ..... Membership # .....

**I have Enrolled or Re-enrolled Online** (please tick boxes as appropriate)

|  |                          |
|--|--------------------------|
| I've paid by Bank Transfer (PayID) or PayPal (including card payments) | <input type="checkbox"/> |
| My payment is enclosed   | <input type="checkbox"/> |
| I will pay at the Office   | <input type="checkbox"/> |

**I want to use this form to Enrol or Re-enrol** (please tick boxes as appropriate)

|                          |                          |
|--------------------------|--------------------------|
| My payment is enclosed   | <input type="checkbox"/> |
| I will pay at the Office | <input type="checkbox"/> |

New members please complete 'My Details' in full. Returning 2023 members only fill in what has changed or has not previously been provided, particularly your telephone and email contact details (if not done online).

**MY DETAILS**

Preferred Name ..... Gender M / F / O (please circle) ..... Year of Birth .....

Street No and Name ..... Suburb ..... Postcode .....

Home Phone ..... Mobile Phone .....

Email address ..... I Heard About U3A Ringwood From .....

Previous Occupation ..... Country of Origin .....

I am a potential Class Leader: .....

Special Skills & Interests .....

**Emergency Contact Information:**

Name of Emergency Contact .....

Contact Number ..... Relationship to you.....

I agree to comply with U3A Ringwood Inc's Membership Commitment and Code of Conduct and accept that undertaking tasks as a volunteer is an important part of my membership of U3A Ringwood Inc.

Signature: ..... Date: .....

The personal details you provide are used for internal purposes only. Refer to the Privacy Statement on our website.



**MEMBERSHIP FEES** (Payment of fees for class leaders is optional)

I am a Class Leader

| Annual Membership Fees for 2024                     |                          |   |                          |
|---|--------------------------|---|--------------------------|
| I am enrolling as a Full Member for 2024 - \$65.00. | <input type="checkbox"/> | I'm enrolling as an Associateship Member being a financial member of another U3A - \$45.00. My U3A is .....Expiry ...../...../..... | <input type="checkbox"/> |

Payment of Membership Fees can be made:

- On line using 'PayPal' or via 'Online Bank Transfer' using our PayID treasurer@u3aringwood.org.au (these are our preferred methods of Payment).
- By post up to 30 January 2024 – Cheques or Postal Notes should be posted to The Secretary, U3A Ringwood Inc., 51 Summit Cres. Ringwood North 3134.
- By post after 30 January 2024 – Cheques or Postal Notes should be posted to The Treasurer, U3A Ringwood Inc., 35-39 Tortice Drive, Ringwood North 3134.
- In person at our Parkwood office by direct debit, cheque made out to U3A Ringwood Inc. or cash (correct money would be appreciated) on Friday 1 December and Monday 4 December 2023 as well as on Monday 29 and Tuesday 30 January 2024 between 9.00am and 11.00am. Payment may also be paid in person at our Welcome Day which will be held at the Kevin Pratt Pavilion on Tuesday 23 January commencing at 10.30am
- Payment in person by cheque or cash after 30 January 2024 can be arranged by calling 0481 591 224.

Note: While our Office is not manned, we can be contacted via email: [info@u3aringwood.org.au](mailto:info@u3aringwood.org.au) or telephone: 0481 591 224.

**CLASS ENROLMENTS**

If you have used our online membership system to enrol in your classes you do not need to complete this section. Class enrolments are usually made on a first in – best dressed basis. You are encouraged to enrol in our classes as early as you can.

If you enrol in a class that shows a status of "ALL WAIT" or "W/LIST" it means that your enrolment in that class will be waitlisted because (1) the Class Leaders of these classes have indicated that a certain skill level or class continuity is required or (2) the class is Full. You will be advised by email if you have been accepted into the class early in January for annual membership renewals and for enrolments during 2024, usually within 2 weeks of the payment of the membership fee.

Please enter the details of your chosen classes below (refer to course outline document or on our web site).

| CLASS CODE | CLASS NAME | CLASS CODE | CLASS NAME |
|------------|------------|------------|------------|
|            |            |            |            |
|            |            |            |            |
|            |            |            |            |
|            |            |            |            |
|            |            |            |            |
|            |            |            |            |

U3A Ringwood Inc. is governed by its Constitution, which is applicable to all members. Copies are available on our website [www.u3aringwood.com.au](http://www.u3aringwood.com.au). The Committee of Management advises that the material presented in class is at the discretion of the Class Leader and does not necessarily reflect the views of U3A Ringwood Inc.

If you are unable to attend classes, we request that you advise us using (1) the online UMAS 'My Absences' option, or (2) emailing [admin@u3aringwood.org.au](mailto:admin@u3aringwood.org.au) or (3) phoning 0481 591 224.

The personal details you provide are used for internal purposes only. Refer to the Privacy Statement on our website.



## **Membership Commitment and Code of Conduct**

### **Purpose:**

To promote a shared understanding of appropriate conduct and ethical standards for members (including Committee members and Class Leaders) in their interactions with each other during all U3A Ringwood activities.

To promote a culture of personal commitment as a condition of membership of U3A Ringwood as specified in this document.

### **Every member has the right to:**

1. Participate in learning, recreational and social opportunities offered by U3A Ringwood in accordance with their physical ability, knowledge or experience (where applicable) and class place availability.
2. An environment that is safe, respectful and free from harassment, discrimination and bullying.
3. Their personal information being maintained in accordance with U3A Ringwood's Privacy Policy.

### **Every member has the responsibility to:**

1. Support the purposes of U3A Ringwood and observe its Registered Rules, its policies and procedures - these can be viewed on the U3A Ringwood website: [u3aringwood.org.au](http://u3aringwood.org.au) and at the U3A Ringwood office).
2. Keep themselves up to date with U3A Ringwood policies, guidelines, notices and other information posted in the newsletter, on the U3A Ringwood website and on notice boards.
3. Contribute to an environment that is free from harassment, discrimination, intimidation or bullying behaviour.
4. Foster and maintain positive relationships which encourage cooperation and inclusiveness by acting and speaking respectfully and with courtesy.
5. Act with honesty and integrity towards U3A Ringwood, its members and the community.
6. Take responsibility, when attending classes for performing activities that are within the limitations of their health and abilities, and to notify the Class Leader immediately if they feel unwell or experience pain during the class.
7. Wear their current membership badge at all times when attending any U3A Ringwood activity.
8. Contribute their time and skills by volunteering to help with activities appropriate to their experience, ability and capacity.
9. Observe strict confidentiality regarding any access to members' personal information in accordance with U3A Ringwood's Privacy Policy.
10. Avoid any real or perceived conflict of interest and refrain from using U3A membership to promote personal interests or financial gain.
11. Support the safety, security and wellbeing of U3A Ringwood members, its property and possessions and report any issues to Class Leaders or committee members.
12. Maintain the good reputation of U3A Ringwood and contribute to its ability to serve the community's interests.

Any breach of the Membership Commitment and Code of Conduct should be reported to the Secretary. Issues will be managed in accordance with U3A Ringwood Inc.'s Rules and relevant policies.

These documents can be viewed on our website or in U3A Ringwood's office.

### **AUTHORISATION:**

This Membership Commitment and Code of Conduct was adopted by the Committee of Management of U3A Ringwood Inc. and minuted as such on 11 October 2018 and is posted on U3A Ringwood's website and Notice Boards.

Dear New Member,

Welcome to the **U3A Ringwood** information pack for 2024.

If you join us, your membership enables you to participate in as many courses as you wish, provided that there are places available in the course you choose and you meet any class prerequisites, etc. Your annual membership fee covers the cost of providing courses however there are a small number of classes have extra charges for materials or other costs, such as book club fees.

For specific queries about classes, please contact one of our Course Coordinators Richard Prior - email: [richard.prior8@bigpond.com](mailto:richard.prior8@bigpond.com) or Peter Wakeham – email: [hamwake@gmail.com](mailto:hamwake@gmail.com) but for computer or digital technology based classes, please contact Alex Robertson - email: [ml300suv@gmail.com](mailto:ml300suv@gmail.com).

Should you wish to speak to Richard, Peter or Alex you can telephone: 0481 591 224

We not only provide classes to keep members' minds and bodies active but regularly have guest speakers on matters which are either of general interest or specific to our age group, e.g. Dr Anthony Holmes, consulting plastic surgeon to the Royal Children's Hospital, who was a member of the surgical team that successfully separated the conjoint twins Krishna and Trishna and a presentation by the Office of the Public Advocate on Enduring Powers of Attorney etc

We hope that you enjoy your time with U3A Ringwood and tell your friends about your experience.

Daryl  
Daryl James  
President

You will find the following documents attached to this Message:

- History of U3A Ringwood
- List of Committee Members and their roles
- U3A Ringwood Covid Safe Plan
- Locations of our venues

## Origin of the Universities of the Third Age and U3A Ringwood

The first University of the Third Age (U3A) was established at the University of Toulouse, France in 1972 and by 1982 had become established in a modified form in Britain.

The introduction of the University of the Third Age movement to Australia arose from a public meeting held in Melbourne in July 1984.

From this meeting the U3A City of Melbourne was formed on 26th July 1984.

Interest in the concept of a University of the Third Age grew and U3A Hawthorn was created on 13<sup>th</sup> November 1984.

The very first courses on offer at a U3A in Australia were provided by U3A City of Melbourne in March 1985.

The majority of these courses were traditional academic subjects in the Humanities, including Art Appreciation, Clear Thinking, Current Affairs, Australian and European History, Philosophy, Literature, Music/Opera, Languages, Genealogy and Social Science Studies. Self-confidence was to be encouraged through Public Speaking. The U3A movement received a great deal of publicity in the daily newspapers and radio interviews and membership of this first U3A grew to 1100 within three years.

In 1985 two more U3As were created -- U3A Monash (now U3A Waverley) on 12th February 1985 and U3A Ringwood, on 26th March 1985.

In respect of U3A Ringwood, approximately 200 people attended a public meeting called by the Ringwood City Council at the Ringwood Cultural Centre on 6th March 1985, to canvass the creation of a U3A in the City of Ringwood. This meeting was chaired by the then Mayor, Councillor Gardini and guest speakers were Clifton Picton (COTA) and Dr Jack McDonnell (Monash University).

As a result of this meeting, a committee of management was established and U3A Ringwood (then titled Third Age Ringwood) officially came into being on 26 March 1985. When the first classes commenced at U3A Ringwood on 17th June 1985, they included English Literature, Poetry, Craft, Play Reading, British History, Photography and Armchair Travel. Sometime later Psychology and Philosophy were added.

U3A Ringwood started with 44 members and by November 1985 this had risen to 120, and additional courses in Computers, Public Speaking, Mixed Antiquities, Music Appreciation and Art were introduced.

U3A Ringwood is unique, being the first local government sponsored U3A in Australia.

U3A Ringwood was instrumental in spreading the U3A message by assisting in the creation of a U3A in the then neighbouring City of Croydon, as well as in many regional areas of Victoria.

Today, U3As not only encourage people who have retired or are semi-retired to attend classes that may contribute to their physical and mental wellbeing, but help them with the challenges of living in the new digital age, as well as providing opportunities for social interaction.

U3A Ringwood, is run entirely through the efforts of volunteers, has around 300 members and conducts more than 35 courses for members

The annual membership fee is currently \$60.00 which is set at a level intended to maximise the opportunity for people to become members, irrespective of their financial status.

The over 50 years of age demographic comprise just under 40% of the total population of the City of Maroondah and is the fastest growing demographic not only in the City of Maroondah but in Australia.

Initially, the growth of U3A Ringwood was curtailed due to a critical lack of (suitable) accommodation. However, things changed dramatically in 2015 when Maroondah Council provided U3A Ringwood new modern accommodation at the Parkwood Community Hub (previously Parkwood Secondary College) at 35 - 39 Tortice Drive, Ringwood North and at the Kevin Pratt Pavilion (Norwood Sporting Club) 58 - 60 Mullum Mullum Road, Ringwood. U3A Ringwood also holds a line dancing class and at the 4th Ringwood Scouts Hall in Ringwood

All our current locations provide good parking and have bus services virtually at the door or nearby.

U3A Ringwood aims to contribute to the wellbeing (mental and physical) of mature aged people (nominally 45 years and over) who are no longer full time in the workforce, by providing the widely recognised basic elements for healthy aging, being mental stimulation, physical activities, social interaction and interesting things to do.

## Need Help?

You can call our office number: [0481 591 224](tel:0481591224) and leave a message for a Committee member and they will return your call.

Alternatively, if you have a general inquiry, you can email the Committee at: [admin@u3aringwood.org.au](mailto:admin@u3aringwood.org.au)

## LOCATIONS

U3A Ringwood operates out of three premises.

### Parkwood Community Hub

35-39 Tortice Drive Ringwood North



Our primary location and our office are located in the Parkwood Community Hub building at 35-39 Tortice Drive Ringwood North. The building was extensively refurbished by Maroondah City Council, and became our prime site, in 2015.

### Kevin Pratt Pavilion/Norwood Sporting Club

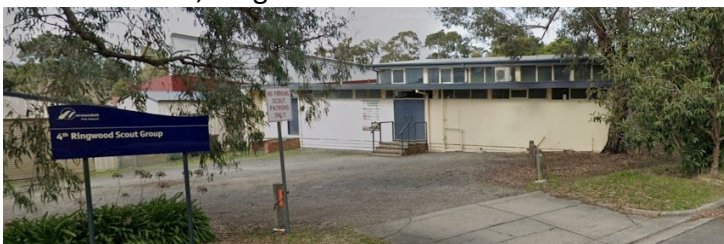
58-60 Mullum-Mullum Road Ringwood, Vic 3134



We hold most of our larger and activity-based classes at Kevin Pratt Pavilion (also known as the Norwood Sporting Club building) located at 58-60 Mullum-Mullum Road, Ringwood. There are two entrances. The upper-level entry is via the front steps. The lower-level entry is on your left just a few metres down the driveway/walkway that is between the building and the oval.

### 4th Ringwood Scout Hall (Mines Road, Ringwood)

17 Mines Road, Ringwood East



We hold our Line Dancing class at the 4th Ringwood Scout Group Hall located at 17 Mines Road Ringwood East (opposite the Karralyka Centre).